



# Michelle Birmingham

**Off Title Due Diligence Clerk**

Toronto

[mbirmingham@mccarthy.ca](mailto:mbirmingham@mccarthy.ca)

t. +1 416-601-8255

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## Team Value and Skills

Michelle is an Off-Title Due Diligence Clerk in our Real Property and Planning Group in Toronto. Michelle supports clients by conducting the preparation and reporting of off-title searches with respect to financings, acquisitions and sales. She regularly conducts Ministry searches and deals extensively with various municipalities. With over 30 years' of experience as a paraprofessional, Michelle blends her secretarial background with an understanding of the importance of client service. Michelle is also the Department's Administrator for Teraview.

## Experience

Michelle brings 30 years' of experience as a paraprofessional, and has worked in other areas of the Firm before joining the Real Estate Group in 2008.

## Certifications and Education

- Seneca College (Legal Assistant Program), 1984
- Sheridan College (Institute of Law Clerks Program) 2014